

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING
September 10, 1996

OPEN SESSION

I. ROLL CALL: Meeting was held in the North Tahoe Conference Center, 8318 N. Lake Blvd., Kings Beach, CA, with all Commissioner's present; Chairman Weyers presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

I. CLOSED SESSION REPORT: Chairman Weyers announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. Merit increases were approved unanimously as recommended by the departments except one which was approved with three Ayes (Young, Stockwin, Weyers and two Noes (LeDoux, Stoffels). One was unanimously denied with a 90 day review with possible retroactive date; and one unanimously continued until employee returns from leave.

It was moved by LeDoux and seconded by Stockwin to approve the request by Appellant to Continue Disciplinary Appeal Hearing. Motion carried unanimously.

II. MINUTES OF PREVIOUS MEETING: Moved by Young and seconded by Stockwin, that the minutes of August 5, 1996, be approved as submitted. Motion carried unanimously.

III. PUBLIC COMMENT - None

IV. NEW BUSINESS:

- A. Preliminary Hearing - Grievance Complaint
 - 1. Administrative Services

It was moved by LeDoux and seconded by Stoffels that the grievance complaint was drawn and filed in compliance with the requirements of Section 14.1404 and 14.1406(a). Motion carried unanimously.

It was moved by LeDoux and seconded by Stoffels that the allegations of the Complaint did warrant further inquiry by the Commission and a hearing should be set. Motion carried unanimously.

- B. Reclassification Requests
 - 1. Health and Human Services

It was moved by Stoffels and seconded by LeDoux to approve a new classification of Chief Investigator - HHS and approve the reclassification of one Investigator

position to Chief Investigator - HHS. Motion carried unanimously.

2. Placer Trial Courts

It was moved by LeDoux and seconded by Young to approve the reclassification of one Courtroom Services Clerk to Senior Court Services Clerk. Motion carried unanimously.

C. Update to Chapter 14, Section 14.1100 (A)

1. Discrimination Provisions

It was moved by LeDoux and seconded by Stockwin to approve the update to Chapter 14, 14.1100(a). Additionally, it was approved for the Personnel Department to update all areas referring to gender to gender neutral. Motion carried unanimously.

D. Amendment to Chapter 14, Section 14.735.

1. Applicable Pay Rate Following Demotion

It was approved by LeDoux and seconded by Stoffels to approve the amendments to Chapter 14, Section 14.735. Motion carried unanimously.

E. Work Out-Of-Class Extensions

It was moved by Young and seconded by Stockwin to approve the Work Out-Of-Class as listed in staff memo. Motion carried unanimously.

VI. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

VII. COMMUNICATIONS

A. Provisional Appointments - None

B. Staff Reports and Correspondence - None

VIII. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on Tuesday, October 15, 1996, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603.

PLACER COUNTY CIVIL SERVICE COMMISSION

Stephen R. Wevers

STEPHEN WEYERS, CHAIRMAN

vice-Chairman

Carol Braun

CAROL BRAUN, EXECUTIVE SECRETARY